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# SCI投稿委婉催稿信模板

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SCI投稿委婉催稿信模板1：

Dear editor,

I'm not sure if it is the right time to contact you to inquire about the status of my submitted manuscript. My manuscript, ..... (.....), has been submitted to your journal on MAR. 25 2015. The status of " under review " for my manuscript has been lasting for approximately five monthes. I would be grateful if you could let me know any further information about my manuscript at your earliest convenience.

With best regards!

Yours sincerely

xxx ,

SCI投稿委婉催稿信模板2：

Dear x x x :

Sorry for disturbing you. I am not sure if it is the right time to contact you to inquire about the status of our accepted manu titled “ Paper Title ” (ID: 文章稿号), since the copyright agreement for publication has been sent to you two months ago. I am just wondering that how long I can receive the proof of our manu from you?I would be greatly appreciated if you could spend some of your time for a reply.

I am very pleased to hear from you.

Thank you very much for your consideration.

Yours sincerely,

x x x x x x

Corresponding author:

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Name: x x x

E-mail: x x x x @ x x x x

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